



Polk County, Texas

# ORDER

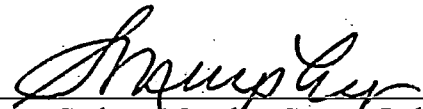
## OF THE POLK COUNTY COMMISSIONERS COURT

Designating Surplus/Salvage Property and Disposition thereof

**WHEREAS**, in a regular meeting of the Polk County Commissioners Court held September 14, 2021 certain item/s as listed on Asset Management Forms attached hereto as Exhibit "A" were determined to be surplus/salvage property as defined by Local Government Code, Chapter 263 Subchapter D, Section 263.151;

**THEREFORE**, the aforementioned item/s listed on Exhibit "A" of this Order are hereby designated as Surplus/Salvage Property of the County and shall be disposed of in a Public Auction to be held online by the County's contracted auctioneer and administered by the County Auditor;

**BE IT FURTHER ORDERED**, that any or all of the property listed on Exhibit "A" of this Order may be destroyed as worthless if the County undertakes to sell that property (by public auction) and is unable to do so because no bids are made or the property is unclaimed by a successful bidder for a period of thirty (30) days following the close of the auction. In this instance, the Auditor shall properly note such disposition for each item so destroyed.



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Sydney Murphy, County Judge

### CERTIFICATE OF THE COUNTY CLERK

The undersigned, being the County Clerk of Polk County, Texas, does hereby certify that this ORDER was duly adopted by the Commissioners Court for Polk County on September 14, 2021.

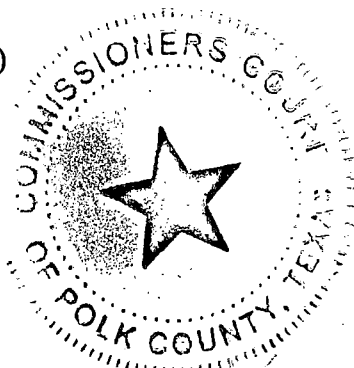
**IN WITNESS WHEREOF**, I have affixed my signature and the official seal of the Polk County Commissioners Court.



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Schelana Hock, County Clerk  
Polk County, Texas

(Seal)



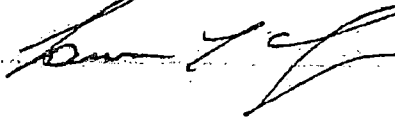
## Polk County Asset Management Form

Type of Transaction (check one) Transfer  
Surplus/Salvage   
Waste

Date of Transaction 9/1/21

Inventory Items	Description of Equipment	Serial Number
	Craftsman Push mower	model 80081429
	Craftsman's Push mower	Year 2011 Serial B211020358
	Husquarna Push mower	Serial 109M02-0002F1
	Husquarna	Serial 03B413M005042
	Walmart Push mower	Serial 9P6020076F1
	Craftsman Push mower	Serial CCB160KA655B
	Target Food Warmer	—

Transferring/Selling Dept. Cohen Bahr #907 SD

Dept. Head Signature 

Receiving Department [ ]

Dept. Head Signature [ ]

DISPOSITION OF ASSET IF PURCHASED OR SALVAGED

## Polk County Asset Management Form

Type of Transaction (check one) Transfer   
Surplus/Salvage  Waste

Date of Transaction 9/7/21

Inventory Items	Description of Equipment:	Serial Number
	Cravely Z 48	model 991082
	Cravely Z 48	model 991084
	Cravely Z 260	model 992047
	Cravely Walkbehind Industrial Size	model 988102
	Fan Pallet of Crutches 15 pairs + 1	F29066
	1 Wheel Chair	—
	1 Porta Toilet/Seat	—

Transferring/Selling Dept. C. Boden 907 80

Dept. Head Signature *[Signature]*

Receiving Department [ ]

Dept. Head Signature [ ]

DISPOSITION OF ASSET IF SURPLUSED OR SALVAGED

# Polk County Asset Management Form

Type of Transaction (check one)

Transfer   
Surplus/Salvage   
Waste

<input type="checkbox"/>
<input type="checkbox"/>
<input checked="" type="checkbox"/>

Date of Transaction

08/27/

Inventory Items

Description of Equipment	Serial Number
Printer	VND3631095

Transferring/Selling Dept.

Tax Office

Dept. Head Signature

*[Handwritten Signature]*

Receiving Department

Dept. Head Signature

DISPOSITION OF ASSET IF SURPLUSED OR SALVAGED:

# Polk County Asset Management Form

Type of Transaction (check one)

Transfer	<input checked="" type="checkbox"/>
Surplus/Salvage	<input type="checkbox"/>
Waste	<input type="checkbox"/>

Date of Transaction 8/19/21

Inventory Items	Description of Equipment	Serial Number
	HP Pedoboh laptop	5CG143501H2

Transferring/Selling Dept. Emergency management

Dept. Head Signature C. Constock

Receiving Department Information Technology

Dept. Head Signature \_\_\_\_\_

DISPOSITION OF ASSET IF SURPLUSSED OR SALVAGED:

# Polk County Asset Management Form

Type of Transaction (check one)

Transfer   
Surplus/Salvage   
Waste

<input checked="" type="checkbox"/>
<input type="checkbox"/>
<input type="checkbox"/>

Date of Transaction

8/18/21

Inventory Items

Description of Equipment	Serial Number
4 PEICE DEWALT TOOL SET	N/A

Transferring/Selling Dept.

Emergency Management

Dept. Head Signature

C. Comstock

Receiving Department

Maintenance - Engineering

Dept. Head Signature

DISPOSITION OF ASSET IF SURPLUSED OR SALVAGED:

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# Polk County Asset Management Form

Type of Transaction (check one)

Transfer  
 Surplus/Salvage  
 Waste

Transfer	<input type="checkbox"/>
Surplus/Salvage	<input checked="" type="checkbox"/>
Waste	<input type="checkbox"/>

Date of Transaction

8/18/21

Inventory Items

Description of Equipment	Serial Number
Gray underdesk key board tray	N/A
HP Laserjet Printer	CNDF310970
DELL INSPIRON Laptop	CN-D7X892-12961-310-6548

Transferring/Selling Dept.

Emergency management

Dept. Head Signature

C. Amstock

Receiving Department

Maintenance - Engineering

Dept. Head Signature

DISPOSITION OF ASSET IF SURPLUSED OR SALVAGED:

# Polk County Asset Management Form

Type of Transaction (check one)

Transfer   
 Surplus/Salvage   
 Waste

✓

Date of Transaction

8/18/21

Inventory Items

Description of Equipment	Serial Number
Black two drawer file cabinet	N/A
HP keyboard	CN801D766
Planned Computer monitor	AE44QH27948
HP keyboard	BAUHP0HLUYYL8N
Brother laserjet Printer / Fax	U62054A9F32010
2 Green Computer chairs	N/A
HP keyboard	BAUDR0HCPY68W6

Transferring/Selling Dept.

Emergency Management

Dept. Head Signature

C. Comstock

Receiving Department

Maintenance - Engineering

Dept. Head Signature

DISPOSITION OF ASSET IF SURPLUSED OR SALVAGED:



## Polk County Asset Management Form

Type of Transaction (check one)

Transfer  
Surplus/Salvage  
Waste

X

Date of Transaction

8-13-21

Inventory Items

Description of Equipment	Serial Number
HP Third printer Tray	0969C001BA JPBF B31238
Acer monitor	33905397042
APC Battery Backup	BR1300LED JB0734016510
Laserjet 600 Printer M602	CN CC DBTOG8

(Broke)

Transferring/Selling Dept.

County Clerk

Dept. Head Signature

Sibelana Hoch *SH*

Receiving Department

Dept. Head Signature

DISPOSITION OF ASSET IF SURPLUSED OR SALVAGED:

# Polk County Asset Management Form

1156

Type of Transaction (check one)

Transfer  
Surplus/Salvage  
Waste

<input type="checkbox"/>
<input type="checkbox"/>
<input checked="" type="checkbox"/>

Date of Transaction

September 7, 2021

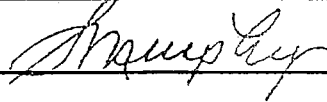
Inventory Items

Description of Equipment	Serial Number
Battery Back up	4B1142P30452

Transferring/Selling Dept.

County Judge

Dept. Head Signature



Receiving Department

Dept. Head Signature

**DISPOSITION OF ASSET IF SURPLUSED OR SALVAGED:**

Transfer of County owned property.

Transfer approved by the Polk County Commissioners Court in a regular meeting held .